

1 SUDDEN VALLEY COMMUNITY ASSOCIATION
2 BOARD OF DIRECTORS MEETING MINUTES
3 July 23rd, 2015
4 Sudden Valley Firehouse Training Room
5 7:00 PM

6 In Attendance:

7 Larry Brown, President
8 Carol Bauman, Vice President
9 Leslie McRoberts, Secretary
10 Carol Houlton, Treasurer
11 Samantha Rorabaugh
12 Nick Flacco
13 Grace Shaffner
14 David Narsico
15 Mike D'Angelo
16 Georgia Allen, Acting N&E Chair
17

18 Community Members: 13
19

20 Sudden Valley Staff: Mitch Waterman, Managing Director
21 Jennifer Spidle, Accounting Manager
22 Sarah Pratt, Administrative Specialist
23
24

25 I. CALL TO ORDER

- 26 a. The meeting was called to order at 7:01 PM.

27 II. ROLL CALL

- 28 A. All board members were present, with the exception of Director Casey, who had
29 an excused absence.

30 III. ADOPTION OF AGENDA

- 31 A. The agenda was adopted as amended by acclamation.

32 IV. ANNOUNCEMENTS

- 33 A. The Flea Market is occurring on Saturday, July 25th and Spirit Day on August 15th
34 from 12 p.m. to 5 p.m.
35 B. The South Whatcom Fire Authority will be at the library Friday
36 C. MD gave update on the website – it has gone live, some growing pains are
37 anticipated.

38 V. APPROVAL OF MINUTES

- 39 A. Director Bauman tabled approval of minutes due to editing needs.

40 VI. PROPERTY OWNER COMMENTS

- 41 A. A member approved of ongoing tree limbing and vegetation cleanup.
42 B. A member recommended continuing meetings in Firehouse Training Room.
43 C. A member spoke in support of Ann Mosness and supported tree removal efforts.
44 D. A member gave crowdsourcesuddenvalley@gmail.com as a resource for members
45 concerned about cell tower.
46 E. A member spoke against the aforementioned tree removal for various reasons.

47 F. Ann Mosness spoke in support of herself and another member did the same.

48 VII. BOARD COMMENTS

49 A. None.

50 VIII. MD Report

51 A. MD reported on the new website, lot sales, member collections with a positive
52 response, IT management closure, increased golf revenue, and flaggers being at
53 risk from people running stop signs. Spoke of speedy response time with Sheriff
54 on vandalism incident.

55 1. Director Flacco inquired who caused the accounting system failure. MD
56 noted wisdom in waiting for auditor report projected in August.

57 IX. TREASURER'S REPORT AND VOTING AS NECESSARY

58 A. Capital Request

59 1. Finance Committee voted 4-1 to approve \$200,000 from Roads for D
60 Culvert repair. Director Houlton felt construction projects must go
61 forward as projects are very high priority. Cost to repair versus damage
62 control after the fact is considerably less. The Board discussed the Capital
63 Request and the scope of the project.

64 **MOTION:** Director Houlton moved the Board approve the
65 aforementioned Capital Request; seconded by Director Bauman. The
66 motion passed with 7 in favor and Director Rorabaugh opposing.

67 X. COMMITTEE REPORTS AND VOTING AS NECESSARY

68 A. Architectural Control Committee

69 1. No report.

70 B. Communication Committee

71 1. No report.

72 C. Document Review Committee

73 1. Director Bauman commended the DRC and asked community to
74 understand the level of effort necessary to clean up the Bylaw.

75 2. Director Brown asked the Board if, despite errors, the bylaws could be
76 posted on the website for necessity's sake. It was agreed that posting is
77 necessary; the document will be forwarded to administration.

78 D. Emergency Preparedness Committee

79 1. Director D'Angelo reiterated 4th of July success and reported that the
80 committee is working on an evacuation plan. Director Brown posed the
81 question of fireworks safety in the future; Director D'Angelo was
82 comfortable with the effective plans put in place this year.

83 E. Nominations & Elections Committee

84 1. Director Houlton asked about deadline for election applications.
85 Applications must be filed by September 8th, 2015 at COB (4:30PM).

86 XI. CONTINUING BUSINESS AND VOTING AS NECESSARY

87 A. Change in Status of Sudden Valley Management

88 **MOTION:** Director D’Angelo moved that Sudden Valley remain self-
89 governing for the foreseeable future. It was seconded by Director Bauman
90 and the motion passed unanimously.

91 B. Revisit LRPC Proposed Bylaw

92 Director Rorabaugh explained an alternative solution for the previously
93 discussed election question. There would be three-year terms for
94 committee members with three positions expiring annually. The LRPC
95 chair will present candidates to the Board for approval.

96 **MOTION:** Director D’Angelo moved that the new document from the
97 LRPC be accepted by the Board. Seconded by Director Houlton.

98 **MOTION:** Director Brown moved to amend the original motion to include
99 accepting the document with “shall choose from” changed to “the
100 committee shall recommend for board approval”. The amended motion was
101 seconded by Director Rorabaugh and passed unanimously.

102 **MOTION:** Director Houlton moved to replace “SVCA” with
103 “Association” in all locations where it occurs. The motion was seconded by
104 Director Bauman and passed unanimously.

105 **MOTION:** Director Rorabaugh moved to include “the committee shall
106 normally be composed...” in the document. The motion was seconded by
107 Director Bauman and passed unanimously.

108 **MOTION:** Director Bauman moved to include in the document that a
109 quorum is required for operations. The motion was seconded by Director
110 McRoberts. The motion was subsequently withdrawn.

111 **MOTION:** Director Rorabaugh moved to include in the document that a
112 quorum is not necessary. The motion was seconded by Director D’Angelo,
113 and passed with 6 in favor and Directors Narsico and McRoberts opposed.
114 The motion to accept the document as amended passed with all in favor and
115 Director Narsico abstaining.

116 XII. NEW BUSINESS AND VOTING AS NECESSARY

117 A. None.

118 XIII. CLOSED SESSION FOR LEGAL AND PERSONNEL ISSUES

119 **MOTION:** Director Rorabaugh moved to go into closed session at 9:11 p.m. The
120 motion was seconded by Director Houlton and passed unanimously.

121 XIV. RETURN FROM CLOSED SESSION

122 A. The Board returned from Closed Session at 9:55PM

123 XV. ADJOURNMENT

124 The meeting was adjourned at 9:56PM.